

**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

OC-AMD Staff Notes 20-24 May 1985

**FROM:**

AC/OC-AMD

**EXTENSION****NO.**

OC-12355-85

**DATE**

30 May 1985

**TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

AD/CO

31 MAY 1985

31 MAY 1985

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2.

C/OPS

31 MAY 1985

31 MAY 1985

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3.

OC-EXA

31 MAY 1985

31 MAY 1985

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OC- 8111

30 MAY 1985

MEMORANDUM FOR: Acting Director of Communications

25X1 FROM:

[Redacted]  
Acting Chief, Administrative Management  
Division, OC

SUBJECT: OC-AMD Staff Notes 20 - 24 May 1985

1. During the week, Panel N personnel strength remained at status quo. Panel N is 30 technicians under authorized ceiling. However, we have 24 technicians who are participating in the OJT program and serving in assignments other than MCN approved positions. With these categories taken into account, Panel N is effectively 54 technicians understrength. In Panel D, there was one EOD during the week. The Panel is 86 employees over authorized ceiling. There are 90 EOD students in training, while 17 TCA personnel are in processing or preparing for their overseas assignments. Taking into account the training status of EOD students, Panel MCD is currently 25 personnel understrength.

2. OSG activities included the processing of 18 TDYers and one returnee. OC is currently providing 28 Panel D and one Panel N, CONUS-based personnel for TDY support of the Foreign and Domestic Networks.

3. Three AMD recruiters traveled to North Carolina in response to newspaper ads and potential applicants from technical colleges on 20 May 1985. The results of their efforts will be reported next week, but initial results look good.

4. EOD's for the week were two MCD.

5. On 23 May 1985 RES received from OP 312 resumes. Some were in response to special project engineering newspaper ads while others were dated as far back as February 1985. One hundred seventy-two of the resumes were for Engineering/CSD/special NOB positions. The rest were broken out as: 33 TCS, 82 ET's, 11 telephone type and one UES. RES had no interest in the 13 remaining. PHS packages will be sent to all the TCS and ET applicants. ED is in the process of reviewing the 172 applicants.

25X1 WARNING NOTICE  
INTELLIGENCE SOURCES  
OR METHODS INVOLVED

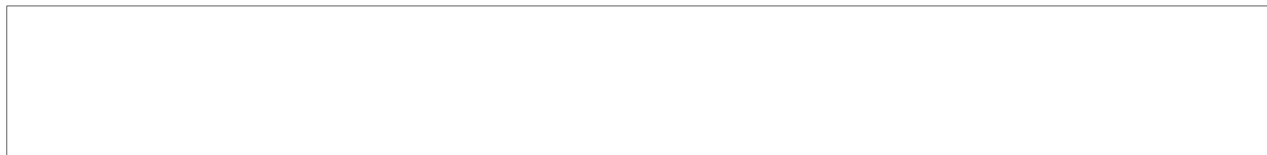


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SUBJECT: OC-AMD Staff Notes 20-24 May 1985

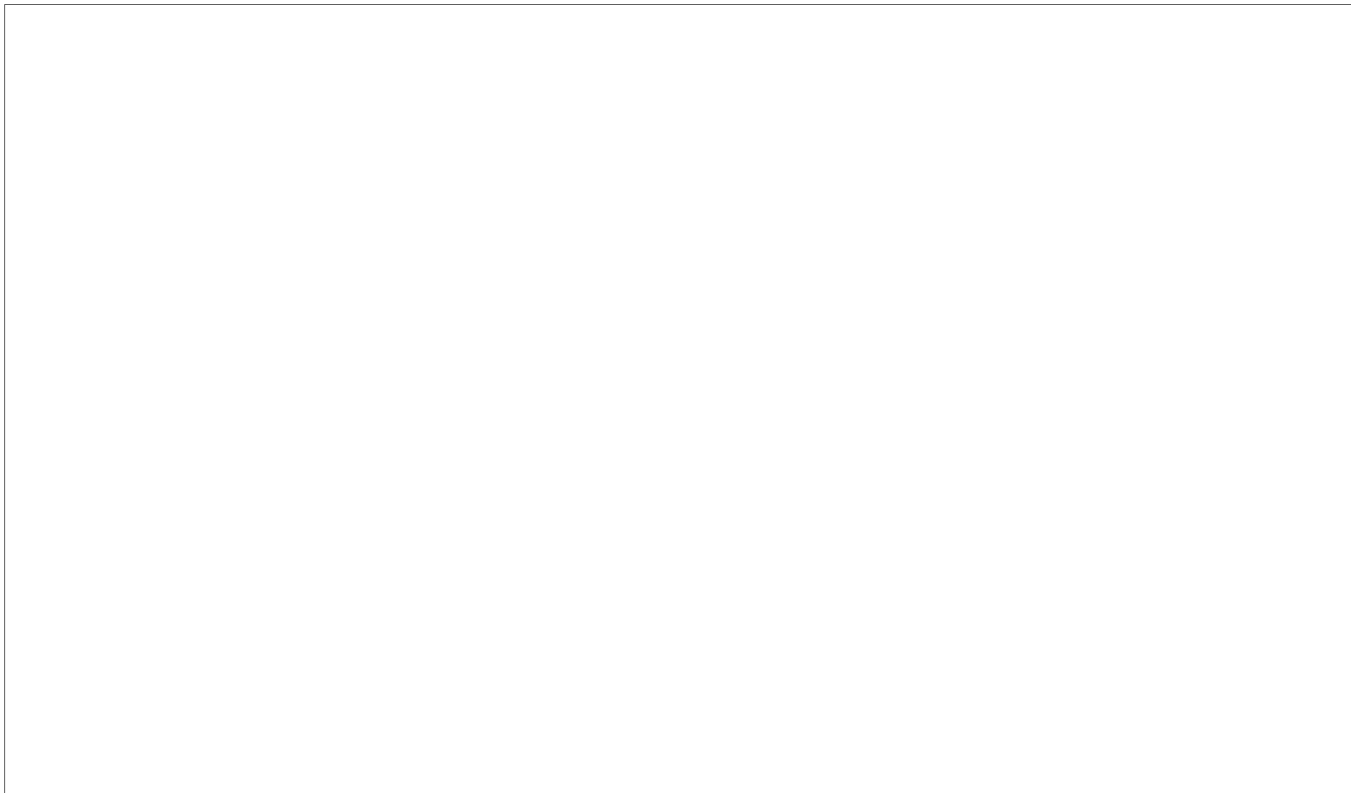
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7. [redacted] and [redacted] OC/AMD/CDB/CDTG, attended the 1985 American Society for Training and Development National Conference in Anaheim, California, 20-24 May. The conference, attended by approximately 7,500 individuals from all 50 states and several foreign countries, provided multiple opportunities to participate in HRD workshops, attend seminars presented by numerous experts from both the public and private sectors, and exposure to the latest technological methodologies in training and development.

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11. [redacted] representatives are installing SKYLINK TDMA. Panel N instructors are participating in the installation.

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12. This week signaled the official end of the SURGE effort. TTD instructors began arriving from the field in preparation for the resumption of classes beginning 28 May. Individuals have commented that much was accomplished throughout the SURGE time frame and are looking forward to Area Headquarters wrap-ups on the final equipment tally.

13. EOD Class 2-85 scheduled to begin 28 May has been cancelled. The individuals assigned to that class have received assignments to Headquarters components. They will be scheduled to receive minimum training from AMD, and from that point the gaining component will schedule training to fit the job requirements. EOD Class 3-85 is scheduled to begin on 15 July.

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15. Ten OTD instructors were overseas TDY providing operational training and two instructors were enrolled in training during the week.

16. Three instructors and four TCA students are providing communications support to DDO Senior Officer Training Course operations. This training effort will continue through 30 May.

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18. Requests for 1/2-inch format training tapes are being received in volume. Over 200 copies are currently scheduled for duplication.

19. A telephone request from OC-ED for a video production on terminating a fiber optic cable has been received. The vendor will perform the 4-8 hour operation in the ED Lab, [REDACTED] 5 June. The video staff will cover the event.

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20. Communications School Staff and C/CDTG attended a new products open-house hosted by Wang in Bethesda on 22 May. Primary demonstrations were focused on the Wang PIC Image Processing System using the AUTOCAD computer-aided drafting and design software, CordatumSAL Authoring package for computer-based training applications, and a statistical graphics package presentation by Engineering Design Concepts, Inc.

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25X1 21. [ ] at the invitation of [ ]  
25X1 provided a briefing for the IDS Staff [ ] and  
discussed some of the Psychology Services Division's (PSD) recent  
and on-going contributions to OC. LSD is planning on asking her  
back to discuss stress management in the Field Station environment.

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25X1 23. [ ] are continuing in  
the development of the General Operations portion of the Utility  
Net course being designed in the Criterion Referenced Instruction  
(CRI) format.

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